



**The Northern NHS  
FACILITIES MANAGEMENT TRAINING ADVISORY GROUP**

Present a one-day conference on:

# GOVERNANCE

to be held on

**FRIDAY, 15<sup>TH</sup> MAY 2009**

at

**THE CONFERENCE CENTRE,  
Wrightington, Wigan and Leigh NHS Trust,  
Wrightington Hospital, Hall Lane, Appley Bridge, Near Wigan**

Managing performance and providing assurance is increasingly high profile. NHS organisations must continue to yield improved efficiency, productivity and value for money. High performing NHS organisations recognise that in order to provide high quality services, which meet patients and customers needs must be underpinned with an effective Governance structure. Robust Governance structures deal with accountability and responsibilities, policy frameworks and boundaries as well as outlining how the organisation is directed and controlled. The conference will cover a range of topics presented by speakers who will share their knowledge and expertise on this topical subject.

The conference sessions will include:

- 'The Premises Code: a Code of Practice for Quality and Safety in Healthcare Premises'
- The Health and Social Care Act 2008 – Code of Practice for the NHS on the prevention and control of healthcare associated infections and related guidance
- Developing a Board Assurance Framework
- Care Quality Commission – The impact on Estates & Facilities
- How do Estates and Facilities provide robust Assurance to Non-Executive Directors

**This conference will be of special interest to Estates and Facilities Directors, Facilities Managers, Estates Managers and Hotel Services Managers who play an integral role in ensuring effective systems are in place to assist their departments in demonstrating robust assurance to their Trust Boards.**

**WE ARE EXPECTING THIS CONFERENCE TO BE FULLY SUBSCRIBED. IF YOU WISH TO ATTEND, PLEASE COMPLETE AND SEND IN AN APPLICATION FORM AS SOON AS POSSIBLE.**

The cost of attending the conference is **£100.00 per person**. This includes attendance at the Conference, course handouts, coffee/tea & bacon roll on arrival, mid morning coffee/tea, 2-course buffet lunch and afternoon tea/coffee.

To find out more about our events please visit [www.northerntag.org.uk](http://www.northerntag.org.uk)

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## PROGRAMME

9.00am REGISTRATION  
Coffee/Tea and Bacon Roll

9.30am **WELCOME AND INTRODUCTION**

**Presenter – Paul Holt**  
Director of Estates, Stockport NHS  
Foundation Trust

9.45am **THE PREMISES CODE:**  
*A code of Practice for Quality  
and Safety in Healthcare Premises*

**Presenter – Christopher Farrah**  
Chief Architect, Department of Health

10.30am **DEVELOPING A BOARD  
ASSURANCE FRAMEWORK**

**Presenter – Sue Jacques**  
Executive Director of Finance/Deputy  
Chief Executive, County Durham and  
Darlington NHS Foundation Trust

11.15am Morning Coffee/Tea

11.30am **HOW DO ESTATES & FACILITIES  
PROVIDE ROBUST ASSURANCE  
TO NON-EXECUTIVE  
DIRECTORS?**

**Presenter – Mike Hall**  
General Manager (Facilities), Salford  
Royal NHS Foundation Trust

12.15pm **THE HEALTH AND SOCIAL CARE  
ACT 2008**  
*Code of Practice for the NHS on the  
prevention and control of healthcare  
associated infections related guidance*

**Presenter – Tim Litherland**  
Division Manager, SHA Estates Northern  
(Chairman of the FM TAG)

1.00pm 2-COURSE BUFFET LUNCH

2.00pm **GOVERNANCE IN PRACTICE –  
LESSONS FROM THE FLOOR**

**GROUP BREAK-OUT SESSION**

**Facilitators:**

- **Alison McCree**  
Associate Director of Facilities and  
Performance, County Durham and  
Darlington NHS Foundation Trust

- **Paul Holt**  
Director of Estates, Stockport NHS  
Foundation Trust

- **Bill Harris-Heffer**  
Deputy Director of Facilities,  
Mersey Care NHS Trust

- **Alison Slater**  
Assistant Director – Hotel Services  
Lancashire Teaching Hospitals NHS  
Foundation Trust

2.45pm **DEMONSTRATING GOVERNANCE  
AND COMPLIANCE WITHIN  
ESTATES AND FACILITIES**

**Presenter – Paul Radcliffe**  
Deputy Head of Facilities,  
Leeds Teaching Hospitals NHS  
Foundation Trust

3.30pm **CLOSING REMARKS**

Afternoon Tea/Coffee

**SAFE JOURNEY HOME**

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## ABOUT THE SPEAKERS

### **PAUL HOLT**

Director of Estates, Stockport NHS Foundation Trust

Paul has worked within the NHS as a construction professional for over 25 years in both the Acute and Mental Health environments. A recent graduate of the Lancaster Executive MBA programme, Paul was promoted to the position of Director of Estates at Stockport NHS Foundation Trust in September 2008. With broad operational and capital experience, Paul has extensive experience in the management of Governance/Assurance data through complex Service Level Agreements as both a provider and receiver of information. Operating at a strategic level within the Acute Trust, Paul is heavily involved in the development of a sustainable Estates Department that offers a safe, cost effective, value for money service.

### **CHRISTOPHER FARRAH**

Chief Architect, Department of Health

Christopher currently leads the departments Premises Assurance Team and is the Department of Health's Chief Architect. He played a fundamental role in establishing the Estates and Facilities Division within the department in 2005. Formerly, Christopher developed the Departments Better Healthcare Buildings programme with NHS Estates as the Head of Design for the Centre for Healthcare Architecture and Design. Prior to this date, Christopher worked for the NHS Executive at Trent Regional Office, where he came to work from the service and private practice. Christopher is a professionally qualified Architect in addition to engineering and construction disciplines.

### **SUE JACQUES**

Executive Director of Finance/Deputy Chief Executive,  
County Durham & Darlington NHS Foundation Trust

Sue Jacques is the Deputy Chief Executive and Executive Director of Finance at County Durham and Darlington NHS Foundation Trust, which is a large Acute Trust (turnover approximately £310m) in the North East of England. Sue joined Finance Director colleagues from the North West of England earlier this year on their Applied Learning programme.

### **MIKE HALL**

General Manager (Facilities), Salford Royal NHS Foundation Trust

Mike has worked in the NHS, mainly in the North West, for 37 years in a number of facilities management positions. He is now the General Manager for Facilities Services at the Salford Royal NHS Foundation Trust and has responsibility for the full range of facilities services and the capital redevelopment of the hospital site at Salford Royal Hospital. Mike holds the view that performance management, assurance and governance is the key to the

delivery of a high quality health service, and working at a Trust that prides itself on excellence, he has to provide assurance to the board and non-executive directors that facilities services are safe, clean and personal.

### **TIM LITHERLAND**

Division Manager, SHA Estates Northern, (Chairman of the Facilities Management TAG)

Tim became Chair of the Northern Facilities Management Training Advisory Group in 2006 having been a member for several years. He has worked in the NHS for the majority of his career, currently as Head of Estates and Facilities for the North of England working with and through the three northern SHAs. During his earlier time in the NHS he has worked in Wakefield, the Wirral and East Lancashire before a stint at DH/NHS Estates. He also spent some time away from the NHS when he worked in the Middle East, primarily working within healthcare predominantly on turnkey hospital projects. A Chartered Engineer, he remains involved in a number of key efm areas, such as, decontamination, performance and quality, patient environment and developing the efm workforce. In his spare time he is Chair of Governors to a local school and enjoys travel when he gets the opportunity.